Peelle
TECHNOLOGIES

CONTENT MANAGEMENT SOFTWARE

DOCUMENT SCANNING SERVICES

WAITING LIST MANAGEMENT SOLUTIONS

ON-SITE AND CLOUD-BASED OPTIONS

Go Paperless With Our Integrated Document Management Solutions

Streamline Business Processes

Reduce Operating Costs

Improve Productivity

Manage Business Risk

Regulatory Compliance

Services

Document and Microfilm Conversion

Peelle Technologies' full range of document and microfilm conversion services will allow your organization to take advantage of today's advanced document imaging and data capture technologies without being distracted from its core competencies.

With experienced project management, technical services and production teams and one of the most sophisticated and secure, SAS 70 and HIPAA-compliant production facilities on the West Coast, Peelle Tech stands ready to address both your high-volume back-file conversion projects and your day-forward scanning needs.

We can scan your:

- Small-format paper – From checks to legal-size files
- Large-format paper – Building plans, maps & engineering drawings
- Microfiche – Jackets or COM fiche
- Microfilm – 16mm or 35mm rolls
- Aperture Cards

Our standard services include:

- Document preparation & reassembly
- Black/white, grayscale & color scanning with advanced double-feed detection
- Image enhancement (cropping, deskew, auto-orientation etc.)
- Image indexing/verification
- Quality control
- Delivery via CD/DVD, USB Flash/Hard Drive or Secure FTP

Our value-added services include:

- eForm design & processing
- Formatting images & index data for release to a database
- Output to an image-only or searchable PDF/A file format
- Transforming images into editable text using OCR (optical character recognition)

AIIM International
TRADE MEMBER

Data Entry

Peelle Tech understands that in the competitive, fast-paced business environment of the 21st century, efficient and accurate data capture is a vital requirement for completing transactions, making timely decisions and supporting your customers. Unfortunately, internalized data entry processes typically require costly managerial, clerical and technical personnel, hardware/software and maintenance purchases, and tend to produce far less accurate results than an outsourced data entry process.

In order to reduce or eliminate these costs, many organizations are outsourcing their data capture requirements for records like:

- Application forms
- Invoices
- Surveys

- Medical claim forms
- Warranty cards
- Mailing lists

Peelle Tech offers both in-house and off-shore key data entry from hard-copy documents, microfilm or images with results guaranteed up to 99.95% (at the character level) for verified, double-keyed data. In all cases, the output data will be formatted to your exact specifications.

Document Hosting

Combined with our document and microfilm conversion services, Peelle Tech's cloud-based document hosting service provides organizations with the ability to quickly receive all of the benefits of a document management solution without the associated up-front capital investment.

In this outsourced or SaaS (Software as a Service) model for document capture, storage and access, Peelle Tech will scan and index your documents and then store them within our secure, high-availability and SAS 70-compliant data centers.

Our experienced technical staff will oversee all of the:

- Software upgrades
- System & database administration
- Hardware support

- Capacity planning
- Backup
- Security

Your authorized users will have easy, immediate and secure access to the document hosting system via a VPN (Virtual Private Network) or over the Internet using 1024-bit RSA public-key encryption between our data center servers and their browser.

A full range
of document
management
services and
solutions

Products

Document and Data Capture Software

Through its partnerships with several leading manufacturers – including EMC and Kofax – Peelle Technologies is able to offer its clients the most advanced document and data capture products available. These enterprise-class software platforms are focused on automating and accelerating business processes by capturing paper, electronic documents and forms from any source and then transforming them into accurate and actionable information. This information can be delivered into both your core business applications and virtually any of today's leading content management system environments, including EMC AppXtender, Laserfiche and SharePoint.

Content Management and Workflow Software

Peelle Tech understands that each organization's content management challenges are unique. Rather than addressing those challenges with a "one size fits all" type of approach, we've partnered with a number of best-of-breed enterprise content management (ECM) software manufacturers – including EMC and Laserfiche – to afford us the flexibility we need to ensure we can design, implement and integrate a solution that best meets your oganization's requirements and budget.

Today, most organizations are faced with a number of information management challenges:

- Paper-based process inefficiencies
- Customer service responsiveness
- Records retention & management

- Document & data security
- Disaster recovery
- Regulatory compliance

Our broad portfolio of content management and workflow software products addresses these challenges by delivering the following key capabilities:

- Business process management (Workflow)
- Microsoft Office & SharePoint integration
- Web-based eForms automation
- Reports management (ERM/COLD)

- Digital/electronic signature & audit trail
- Records retention & management
- Integration with existing programs
- On-premise & cloud-based options

Document Scanners

The right tools go a long way toward making any job easier. As an authorized reseller for several production scanner manufacturers – including Fujitsu, Kodak and Canon – Peelle Tech can help you select the scanner that best meets your document capture requirements and budget.

Professional Services

Solution Design Consulting

One of the cornerstones of Peelle Technologies' success has been our ability to partner with our clients in the design and implementation of solutions that fully meet their needs. To ensure that your organization receives the maximum benefit from your system implementation, our experienced project management and technical staff is available to perform the following needs, business process and technology analysis activities:

Needs Analysis	Business Process Analysis	Technology Analysis
User interviews	Redundancies & inefficiencies	Scanner & server sizing
Sample document reviews	Workflow bottlenecks	Legacy system interface
Requirements verification	Intra & interdepartmental	Development of system test plans
Solution design specifications	Integration opportunities	Acceptance testing

Planning, Implementation and Support

At Peelle Tech, we believe the best first step toward ensuring a trouble-free ECM system implementation is a comprehensive and collaborative planning effort. From the initial solution design specification through the detailed implementation checklist, our goal is to ensure the subsequent system implementation goes as smoothly as possible.

With an agreed upon implementation plan in place, Peelle Tech's experienced system engineers will proceed with the installation and configuration of the ECM-specific system components and complete a verification testing process to ensure the correct operation of the system. With the system testing complete, we'll begin a comprehensive training program, tailored to your organization's needs. During this phase of the implementation, your system administrators and end-users will be trained to administer and utilize the system in a proficient manner.

Once the system is live, Peelle Tech is committed to furnishing its clients with exceptional technical services for the ongoing maintenance and support. Our Technical Services team provides comprehensive remote and/or on-site technical support services for its clients with the ability to escalate issues to the manufacturer on an as-needed basis. Working as a team, we strive to exceed each client's expectations in order to create lasting relationships and engender excellent references for new opportunities.

Professional Services

Custom Application Development

Peelle Technologies' software solutions are not limited to out-of-the-box configuration and implementation. Our Technical Services staff has expertise in Microsoft .NET Framework, Java, PHP, C#, C/C++, and SQL and has done extensive work with the EMC and Laserfiche SDK's (Software Developer's Kits). This experience and expertise enables us to provide full custom application development services for:

- Customized user interfaces
- Third-party software & database integration
- Expanded system capabilities
- Automation, reporting & error correction

In the end, Peelle Tech's ability to design and develop customized solutions has enabled us to more fully meet our client's needs.

Image and Data Conversion

Are your images and index data being held hostage by a document management system that either no longer meets your needs or is now officially obsolete? If your answer to this question is YES, you're not alone. Many organizations that implemented or inherited a document imaging and management solution years ago are seeking a way to preserve the significant investment that was made in creating the associated image and index data archives as they migrate to a new enterprise content management (ECM) system platform.

Peelle Tech's experienced Technical Services team has successfully converted and migrated the image and index data content from a number of legacy and current, state-of-the-art document management system platforms. A partial list of these platforms is included below:

- File Magic
- FileNet
- Minolta
- Bell & Howell Image Search
- EMC AppXtender
- Laserfiche

Our custom conversion programs ensure the seamless, accurate and timely conversion of the images and data from their current format and source media to the format required by the target system. The migration processes and programs can typically be executed behind the scenes to minimize the impact of the conversion on your day-to-day business processes.

About Us

Since 1996, Peelle Technologies has been providing organizations with a single source for services and systems that address their document and data management needs. Our goal is to help our clients address their operational, compliance, records retention and disaster recovery challenges by providing them with cutting edge, enterprise-class products and services that improve their ability to capture, utilize, store, access, share and protect their business-critical information.

Headquartered in Campbell, California, Peelle Tech employs a team of experienced document management professionals with a combination of hands-on production knowledge and technical expertise. Our scanning service bureau currently produces millions of images per month for clients in vertical markets/industries that include:

- Government (all levels)
- Healthcare
- Financial Services
- Education
- Manufacturing
- Transportation

As a systems integrator, Peelle Tech is committed to partnering with best-of-breed software and hardware manufacturers – like EMC, Laserfiche, Kofax, Kodak, Fujitsu and Canon – to provide our clients with innovative, integrated document capture and management solutions that will meet their unique requirements.

Having cultivated successful, long-term relationships with clients from virtually every industry segment, Peelle Technologies has emerged as a leader among independent document management companies.

Please contact us at 800.233.5006 or sales@PeelleTech.com.

A trusted source for document conversion and management since 1996

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Our goal is to help our clients address their operational, compliance, records retention and disaster recovery challenges by providing them with cutting edge, enterprise-class products and services that improve their ability to capture, utilize, store, access, share and protect their business-critical information.

Our Services:

- Document & Microfilm Conversion
- Data Capture
- Document Hosting

Our Products:

- Document & Data Capture Software
- Content Management & Workflow Software
- Document Scanners

Our Professional Services:

- Solution Design Consulting
- Planning, Implementation & Support
- Custom Application Development
- Image & Data Conversion

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